

State Institute for Empowering and Transforming Uttarakhand (SETU)

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Ref No: 212874 /SETU-Adv/CPPGG/2024

Dated: 21 May, 2024

The State government of Uttarakhand has established State Institute for Empowering and Transforming Uttarakhand (SETU) replacing Planning Commission of Uttarakhand and modeled on lines of NITI Aayog.

SETU shall comprehensively elevate the planning framework across all economic and social sectors, fostering evidence-based decision making and promote innovation, enhance interdepartmental collaboration, monitoring and evaluation mechanism for strengthening the State government programs, policies and initiatives.

SETU requires following personnel on contractual basis. Details including TOR, remuneration, qualification and job responsibilities can be obtained from the website <https://spc.uk.gov.in> & interested candidate may apply only through online mode given in official website from 22 May, 2024.

| Sl. No. | Name | No. of Post |
|----------------|------------------------------------|---------------------|
| 1 | Advisor | 06 |
| 2 | Domain Leads | 06 |
| 3 | Project/ Research Associate | 12 |
| 4 | Interns | 20 (Maximum) |

Selection Process:

- Short listing of online applications based on criteria described by the searching/selection committee.
- Short listed candidate would be intimated and called for interview through e-mail.

Note: Eligible candidate may apply by 15 June, 2024.

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Terms of Reference (TOR) for Advisor

(A) Terms of Reference (TOR) for Economic and Employment Advisor – SETU, GoUK

Uttarakhand, one of India's youngest states, ranks as the 20th largest economy (in absolute GDP terms for FY 22) and the 12th most prosperous state (on per capita terms for FY 22) among Indian states. Home to approximately 11.3 million residents, it is the 20th most populous state in the country and 3rd in the Indian Himalayan Region. The Government of Uttarakhand has been increasingly allocating large budgetary outlays for various development schemes. The total expenditure estimated in the 2022-23 budget is Rs. 65,571.49 crores, with a 75:25 distribution between revenue and capital. Significant portions of this budget are allocated to Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control.

As Uttarakhand approaches its 25th anniversary in 2025, the State Government is undertaking the ambitious project of "Sashakt Uttarakhand @ 25" to steer the state towards inclusive socio-economic growth. In 2022-23, the State's GDP was approximately Rs. 273.08 lakh crores. The goal is to double this figure within the next five years while focusing on environmental preservation, social and gender equality, inclusive growth, skill development, and significant job creation. Additionally, the State Government has developed a comprehensive Vision 2030, outlining strategies and interventions to accelerate Uttarakhand's progress towards the UN-SDGs. The state is also developing a vision for 2047 that aligns with the Honorable Prime Minister's vision of a developed Uttarakhand contributing to a developed India.

To realize the ambitions of "Sashakt and Vikasit Uttarakhand" and to double its GDP, the state is focusing on strengthening and reimagining its institutions. Chaired by the Honorable Chief Minister of Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) was established through a government order on 21 July 2023, replacing the Planning Commission of Uttarakhand. SETU aims to enhance the planning system, promote effective and evidence-based decision-making, encourage innovation, and improve interdepartmental coordination, along with the monitoring and evaluation of state government programs, policies, and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is now seeking to hire a dynamic Economic and Employment Advisor to focus on the state's economy, employment, social infrastructure, and social welfare, to drive sustainable economic growth, foster job creation, improve social amenities, and enhancing overall community well-being through strategic initiatives and policy recommendations. This senior-level leadership position will drive the objectives of the Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Economic and Employment Advisor

Mandatory Educational Qualifications

Master's degree in a relevant field such as Economics, Statistics, Public Policy, Development Studies, International Development, Public Administration, Management, Commerce or a similar social sciences discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 65 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 15 years of experience in public policy/public administration, government advisory roles, or other relevant fields in economy and employment.
- Experience working with the government or in government service is preferred but not mandatory.
- Proven experience in economic analysis, policy development, and employment strategies.
- Strong understanding of regional and national economic dynamics.
- In-depth knowledge of the labour market, skilling, and employment ecosystem in the country and Uttarakhand including hilly areas.
- Demonstrated leadership skills in driving economy and employment-related programs and research.
- Proven ability to coordinate with diverse stakeholders like academia, government, CSOs, industry, and community.
- Excellent communication and interpersonal skills.
- Publications in journals, research publications, editorial reports, etc.
- Experience in leveraging data analytics and technology to inform evidence-based policy-making

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 4 lakhs/month including all (fixed)

Scope of Work:

- Conduct research and analysis on economic indicators, labour market trends, and employment issues.
- Develop and present policy recommendations based on data-driven insights.

- To lead the design and implementation of strategic initiatives to enhance workforce skills and employability, focusing on world-class skill training and robust industry-government collaboration in labour-intensive sectors.
- Advise on skill sectors suitable for Uttarakhand and best practices for implementation.
- Creating more job opportunities, particularly in sectors like agriculture, manufacturing, and services that could help reduce unemployment and stimulate economic growth with a good focus on the hilly economy and especially rural areas will be expected.
- Identify growth driver sectors for employment generation, including Agriculture & Allied Sectors, Industries, MSMEs, RD, Tourism, and other Services
- Identify and assess entrepreneurial opportunities across the economy and advise the government on implementation strategies.
- Collaborate with government officials, business leaders, and community stakeholders to identify economic development opportunities.
- Establish robust mechanisms for monitoring and evaluating the effectiveness of economic and employment programs.
- Provide strategic advice and guidance to senior government officials and policymakers on economic development strategies, employment policies, and initiatives to address key challenges and opportunities.
- Report on economic assessments of the current state of Uttarakhand, identifying key economic indicators, trends, and challenges.
- Analyse the impact of various economic factors on the region and propose strategies for sustainable economic growth.
- Preparing comprehensive studies on the employment landscape in Uttarakhand, including identification of key sectors, skill requirements, and employment generation potential.
- Develop models and frameworks to project future employment scenarios based on different economic development strategies.
- Organize workshops or consultations to gather input and feedback on economic and employment-related aspects for the road map.
- Prepare comprehensive reports on evidence-based policy recommendations to address economic challenges in Uttarakhand. Preparing a detailed report on policy interventions that align with national and regional development goals.
- Prepare White Papers detailing the State's action plan in alignment with national aim to become the third largest economy of the World by 2047.
- Prepare economic development strategy for the state, giving insights on the sectoral targets, economic goals in alignment with State Vision@ 2047, as per the State's requirements and roadmap to achieve the same.
- Prepare reports highlighting the innovative practices adopted by the state to support economic growth.
- Prepare action plans to leverage best practices from other states with similar economic sectors and provide recommendations that can be adopted in Uttarakhand.
- Drafting policy briefs on Shashakt Uttarakhand and providing detailed actional plans to implement the vision.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(B) Terms of Reference (TOR) for Monitoring and Evaluation Advisor

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Under the chairpersonship of the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

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2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.

3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Evidence-based Planning Centre of the SETU is seeking to hire a thoughtful and dynamic Monitoring and Evaluation Advisor. This is a senior-level leadership position that is going to drive and leverage the objective of the Centre. The position will report to the ACEO and CEO SETU with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Monitoring and Evaluation Advisor

Mandatory Educational Qualifications

Master in a relevant subject like Social Sciences, Economics, Statistics, Public Policy, Development Studies, International Development, or a similar social sciences discipline, etc. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 65 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 15 years of experience in Planning, Monitoring & Evaluation and Program Management roles.
- Proven track record with results-based planning, designing, and implementation of M&E systems, methodologies, and approaches as well as in data/information collection, analysis, and reporting for government programs, UN Agencies, or International/National NGOs
- Extensive experience in conducting surveys, evaluations, and research analysis of public programs/policies/schemes.
- Demonstrated proficiency in developing analytical and evaluation tools, such as indices for government programs to rank districts based on their performance to induce healthy competition among them.
- Expertise in facilitating the development and management of dashboards for monitoring and tracking programs progress, ensuring alignment with project goals and objectives.
- Comprehensive understanding of Result Based Management (RBM) principles and adeptness in applying them to enhance program performance and deliver measurable results.
- Strong analytical skills with proficiency in statistical analysis software such as SPSS, Power BI, and Excel.AI. Experience in utilizing online data collection tools and managing dashboards for effective and evidence-based decision-making
- Demonstrated skills and experience in generating quality reports and other knowledge products that effectively communicate M&E findings and insights to stakeholders.
- In-depth understanding of government M&E system, including challenges and opportunities for improvement
- Publications in the form of reports, journal articles, research publications, and editorials, demonstrating thought leadership and contributions in Monitoring and Evaluation.
- Proven ability to provide technical assistance and capacity-building support to project teams, government officials, and partner organizations in M&E-related areas.

- Experience in leading or contributing to M&E-related policy development initiatives at the national or international level.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 4 lakhs/month including all (fixed)

Scope of work

Develop M&E Framework

- Lead the development of a comprehensive M&E framework in alignment with the long-term strategic goals and objectives of the State Government of Uttarakhand.
- Establish SMART indicators, benchmarks targets and processes to measure the performance and impact of the policies, programs, and schemes of the Government of Uttarakhand.
- Supervise the development of the output-outcome Budget by guiding the department to allocate realistic resources for achieving the outputs and outcomes.

Supervision of M&E System

- Guide the departments in establishing robust monitoring and evaluation systems to track the performance of programs, projects, and Policies of the Government of Uttarakhand.
- Provide guidance in the development and management of program dashboards, ensuring the effective tracking of progress and achievement of key performance indicators.
- Manage and oversee CM dashboard and offer strategic insights and analysis to the CM, CEO SETU, and relevant departments for informed decision-making.
- Oversee data collection, analysis, and reporting processes of the departments.

Evaluation Design and Execution

- In close consultation with the concerned department, identify programs, policies, and schemes that are subject to evaluation. In addition, identify the areas where research studies can be done.
- Collaborate closely with the DES to establish protocols and frameworks for conducting regular evaluations, surveys, and research studies to assess the impact and effectiveness of government programs.
- Lead third-party evaluations of key programs, policies, and schemes, ensuring objectivity and rigor in the evaluation methodologies of SETU and the concerned departments.
- Ensure that all performance reviews and evaluations contain specific, targeted, and actionable recommendations.
- Ensure that all concerned departments respond to the recommendation(s) within a stipulated timeframe and outlining a) agreement or disagreement with said recommendations, b) proposed action(s) to address said recommendation(s), and c) timeframe for implementation of said recommendation(s).
- Oversee that all departments maintain a Recommendation Implementation Tracking Plan, which will keep track of review and evaluation recommendations, agreed follow-up actions, and the status of these actions.

Data Management and Analysis

- Supervise a centralized database for key performance indicators and ensure its quality reliability and timeliness.
- Design a multi-indicator survey and ensure that it is conducted at a regular frequency to update and enrich the M&E data bank of the State
- Utilize advanced data analytics techniques to derive meaningful insights and convey this to the key government authorities for evidence-based decision, policy, and program making.

Capacity Building

- Design the trainings and capacity-building programs for government officials at all levels, enhancing their understanding of RBM principles, M&E concepts, methodologies, and tools.
- Strengthen the capacity of relevant government departments to independently manage and sustain M&E processes.

Quality Assurance

- Supervise the procedures and protocols to ensure the validity and reliability of administrative data.
- Ensure the quality and accuracy of M&E data through regular audits and checks.

Reporting

- Supervise regular and ad-hoc evidence-based analytical reports of government programs, policies, and schemes.

Stakeholders Engagement

- Collaborate with internal and external stakeholders to ensure their input in the M&E system.
- Foster a culture of learning and adaptation based on M&E.

Mode of Selection

The applications that fulfil the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(C) Terms of Reference (TOR) for Public Policy and Good Governance Advisor

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is now seeking to hire a dynamic Public Policy and Good Governance Advisor to focus on the state's public policy and governance matter, to strengthen a culture of evidence-based policymaking, and enhance overall community well-being by suggesting reforms in the governance issues and policy recommendations. This senior-level leadership position will drive the objectives of the Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Public Policy and Good Governance Advisor

Mandatory Educational Qualifications

Master in a relevant subject like Public Policy, Public Administration, Political Science, Development Studies, International Development, or a similar discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 65 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Objective:

To provide expert advice and support to the government or organization in developing, implementing, and evaluating effective public policies.

Work Experience and Skills

- Minimum 15 years of experience at the state or national level as a public policy expert/specialist/advisor.
- Proven experience in evidence-based policymaking, policy research, analysis, and implementation.
- In-depth understanding of governance principles, ethics, and public administration.
- Strong understanding of regional and national policy issues with experience and understanding of the hilly economy will be viewed favourably.
- Demonstrated leadership skills to drive Public policy and good governance-related programs and research
- Proven ability to coordinate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc. showcasing thought leadership and contributions to the field of public policy and good governance.
- Experience in providing strategic advice and guidance to senior government officials, policymakers, and decision-makers on a wide range of public policy issues, including governance reforms, regulatory frameworks, and institutional strengthening.
- Strong advocacy skills, with the ability to influence policy discourse and shape decision-making processes at the state and national levels.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 4 lakhs/month including all (fixed)

Scope of work

Policy Formulation and Analysis

- Lead comprehensive policy research and analysis on the current and proposed policies for Uttarakhand
- Supervise and develop evidence-based policy proposals and recommendations for the different departments of the Government of Uttarakhand
- Collaborate with relevant stakeholders to ensure policies align with the department's goals and address societal needs.

Good Governance

- Identify areas of improving the governance processes within the departments
- Advise on strategies to promote transparency, accountability, and efficiency in decision-making.
- Design and implement initiatives to strengthen institutional capacity for effective governance.
- Provide strategic advice and guidance to senior government officials, policymakers, and decision-makers on statistical analysis methodologies, data-driven decision-making processes, and opportunities for leveraging data to achieve strategic objectives and priorities.

Stakeholder Engagement

- Build and maintain effective relationships with diverse stakeholders, including government agencies at the state level and national level (NITI Aayog), non-governmental organizations, and the public.
- Organize and facilitate consultations, workshops, and roundtable discussions to gather diverse perspectives before finalizing the policies and in policy matters

Monitoring and Evaluation

- Establish performance metrics and indicators to evaluate the impact of policies and governance initiatives.
- Regularly assess and report on the effectiveness of implemented policies, recommending adjustments as needed
- Ensure compliance with regulatory requirements and ethical standards

Capacity Building

- Lead the development and delivery of training programs for different departments of the staff on public policy and good governance.
- Provide mentorship to the junior staff to strengthen their understanding of policy processes

Communication and Advocacy

- Develop policy briefs and other material and disseminate it to the relevant stakeholders.
- Advocate for policy changes when necessary, utilizing evidence-based arguments and engaging with relevant stakeholders.

Risk Management

- Identify potential risks associated with proposed policies and governance reforms.

- Develop risk mitigation strategies and contingency plans to address challenges proactively.

Mode of Selection

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(D) Terms of Reference (TOR) for Social Infrastructure and Social Welfare-Advisor

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The Centre for Economic and Social Development is now seeking to hire a dynamic Social Infrastructure and Social Welfare Advisor to focus on the state's social infrastructure, and social welfare, to drive sustainable social development, and enhance overall community well-being through strategic initiatives and policy recommendations. This senior-level leadership position will drive the objectives of the Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Social Infrastructure and Social Welfare Advisor

Mandatory Educational Qualifications

Master in a relevant subject like Social Sciences, Economics, Public Policy, Social Work, Public Administration, Education, Health, Development Studies, International Development, or a similar social sciences discipline, etc. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 65 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 15 years of experience at the state or national level in advising/implementing Health/education/Social welfare programs/projects
- Proven experience in social analysis, policy development, designing and analysing social welfare programs, social safety nets, education or health programs
- Strong understanding of social policies, community development, and welfare systems.
- Strong understanding of regional and national social dynamics with experience and understanding of hilly society and economy will be viewed favourably.
- Demonstrated leadership skills to drive the Social infrastructure and welfare-related programs and research
- Demonstrated ability to coordinate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc. showcasing thought leadership and contributions to the field of social infrastructure and social welfare.
- Experience in providing strategic advice and guidance to senior government officials and policymakers on social infrastructure development, social welfare policies, and programs aimed at addressing social disparities and promoting human development.
- Expertise in leveraging data-driven insights and evidence-based approaches to inform the development, implementation, and evaluation of social infrastructure and welfare programs, with a focus on achieving measurable impacts and outcomes.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 4 lakhs/month including all (fixed)

Scope of work

Program Design and Implementation

- Lead the development, implementation, and evaluation of social welfare programs that address the needs of vulnerable groups like old age people, widows, orphans, Divyang, SCs, STs, etc.
- Design holistic strategies to enhance social infrastructure and social welfare programs, policies, and schemes and promote inclusivity and community development.
- Provide strategic guidance and oversight on the implementation strategies and action plans for state and central-sponsored programs and policies like NEP 2020
- Develop comprehensive guidelines and knowledge products for navigating the social support system of the government and private sector.

Need Assessment

- Conduct thorough needs assessments to identify gaps in existing social welfare programs, policies, and schemes.
- Facilitate meaningful collaboration with vulnerable community members, CSOs, concerned government departments, and relevant stakeholders to understand specific challenges and requirements of socially vulnerable groups.

Collaboration and Networking

- Establish and nurture strong partnerships with national and state-level government agencies, NGOs, and community organizations to enhance program effectiveness.
- Provide strategic advice and guidance to senior government officials, policymakers, and decision-makers on social infrastructure and welfare issues.
- Participate in relevant networks and forums to stay informed about best practices and emerging trends in social welfare

Capacity Building

- Design and develop training programs for government officials, CSOs and other stakeholders to build capacity in social infrastructure and welfare programs of the government of Uttarakhand.

Monitoring and Evaluation

- Design and participate in the monitoring and evaluation of Social Welfare and Social Infrastructure program
- Prepare comprehensive reports on program outcomes, challenges, and recommendations for improvement

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(E) Terms of Reference (TOR) for Public Policy and Good Governance Advisor

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Viasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Evidence-based Planning (CEBP) is now seeking to hire a dynamic Statistics and Data Analysis Advisor. This senior-level leadership position will drive the objectives of the Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Statistics and Data Analysis Advisor

Mandatory Educational Qualifications

Master in a relevant subject like Economics, Statistics, Mathematics, Computer Science/Information Technology or a similar discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 65 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 15 years of experience at the state or national level in a senior role as a Statistics and Data Analysis Expert/Advisor/Senior level Position
- Proven experience in statistical methodologies, data analysis techniques, and experience with government datasets. AI experience will be viewed favourably.
- Demonstrated ability to use statistical packages like SPSS, STATA, R, etc. And AI tools for data collection.
- Demonstrated ability to collaborate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc.
- Experience in providing strategic advice and guidance to senior government officials, policymakers, and decision-makers on statistical analysis methodologies and data-driven decision-making processes.
- Demonstrated ability to lead and manage complex data analysis projects, overseeing the collection, cleaning, analysis, and interpretation of large datasets to generate actionable insights and recommendations.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 4 lakhs/month including all (fixed)

Scope of work

Data Assessment and Preparation

- Lead the assessment of data quality and integrity within administrative datasets and supervise the detailed guidelines and protocols to ensure data accuracy, consistency, and reliability.
- Provide expert support and guidance to the government departments in cleansing and processing the raw data and enhance the accuracy and integrity of the data.

Statistical Analysis

- Provide meaningful insights on administrative and secondary data analysis for the programs and policies of Uttarakhand.

- Provide expert advice to ensure the statistical appropriateness of the evaluations and research study designs planned in the state.
- Oversee the appropriateness of research and data analysis methodologies adopted by the key departments of the State of Uttarakhand.

Data visualization

- Provide mentorship and guidance to the junior staff to strengthen their understanding of data visualization and important policy implications of the same.

Capacity Building

- Provide expert guidance to the departments of the Uttarakhand government on statistical methodologies and best practices including AI.

Strategic Advisory Role

- Provide strategic advice and guidance to senior government officials, policymakers, and decision-makers on statistical analysis methodologies, data-driven decision-making processes, and opportunities for leveraging data to achieve strategic objectives and priorities.
- Represent the organization in high-level meetings, conferences, and stakeholder engagements, advocating for the use of robust statistical analysis and evidence-based approaches to drive policy and programmatic outcomes in Uttarakhand.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(F) Terms of Reference (TOR) for Urban Peri-Urban: Advisor

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is now seeking to hire a dynamic Urban/Peri-Urban Advisor to focus on the state's urban and semi urban matters, to strengthen a culture of evidence-based policymaking, and enhance overall community well-being by suggesting reforms in the governance issues and policy recommendations. This senior-level leadership position will drive the objectives of the Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Urban, Peri-Urban Advisor

Mandatory Educational Qualifications

Master in a relevant subject like Urban Planning, Urban Development, Architecture or Equivalent. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 65 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 15 years of experience at the state or national level in urban development planning and implementation.
- Extensive expertise in conducting urban assessments, feasibility studies, and program evaluations.
- In-depth knowledge of relevant urban development policies, regulations, and best practices.
- Proven ability to collaborate with diverse stakeholders, including government agencies, community groups, and private sector partners.
- Strong communication and presentation skills
- Publications in Journals, research publications, editorial reports, etc. to demonstrate thought leadership and contributions to the field of urban and peri-urban development.
- Experience in providing strategic advice and guidance to senior government officials and policymakers on urban and peri-urban development strategies, including land use planning, infrastructure development, and service delivery.
- Strong analytical skills and proficiency in data-driven decision-making, including the use of Geographic Information Systems (GIS) and other spatial analysis tools to inform evidence-based urban planning and policy interventions.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 4 lakhs/month including all (fixed)

Scope of work

- Lead comprehensive assessments of existing urban development policies and programs.
- Develop innovative and sustainable solutions to address urban challenges.
- Collaborate with relevant stakeholders to develop and implement urban development strategies
- Guide land use planning, infrastructure development, and sustainable urban design.
- Evaluate the impact of urban development initiatives and recommend improvements

- Establish robust monitoring and evaluation mechanisms to track the progress and impact of urban and peri-urban development initiatives.
- Experience working with senior government officials, policymakers, and decision-makers on urban and peri-urban development issues, offering expert analysis, insights, and recommendations to inform strategic decision-making and policy formulation.
- Provide technical assistance, capacity-building support, and training to government officials, urban planners, and other stakeholders on urban and peri-urban development concepts, methodologies, and tools.
- Lead the development and implementation of integrated urban development plans, encompassing spatial planning, transportation systems, housing, water supply, sanitation, and other essential services.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

Submission of Application:

Prospective candidates meeting the eligibility criteria are invited to submit their applications through the designated online portal accessible via the SETU/CPPGG website. **The application window will remain open till 15th June, 2024.** Please note that applications are to be exclusively submitted through the online platform only. Application received by other mode will not accepted.

Planning Department
Government of Uttarakhand

Terms of Reference (TOR) for Domain Lead – SETU, GoUK

(A) Terms of Reference (TOR) for Economic and Employment Domain Lead – SETU, GoUK

Uttarakhand, one of India's youngest states, ranks as the 20th largest economy (in absolute GDP terms for FY 22) and the 12th most prosperous state (on per capita terms for FY 22) among Indian states. Home to approximately 11.3 million residents, it is the 20th most populous state in the country and 3rd in the Indian Himalayan Region. The Government of Uttarakhand has been increasingly allocating large budgetary outlays for various development schemes. The total expenditure estimated in the 2022-23 budget is Rs. 65,571.49 crores, with a 75:25 distribution between revenue and capital. Significant portions of this budget are allocated to Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control.

As Uttarakhand approaches its 25th anniversary in 2025, the State Government is undertaking the ambitious project of "Sashakt Uttarakhand @ 25" to steer the state towards inclusive socio-economic growth. In 2022-23, the State's GDP was approximately Rs. 273.08 lakh crores. The goal is to double this figure within the next five years while focusing on environmental preservation, social and gender equality, inclusive growth, skill development, and significant job creation. Additionally, the State Government has developed a comprehensive Vision 2030, outlining strategies and interventions to accelerate Uttarakhand's progress towards the UN-SDGs. The state is also developing a vision for 2047 that aligns with the Honorable Prime Minister's vision of a developed Uttarakhand contributing to a developed India.

To realize the ambitions of "Sashakt and Vikasit Uttarakhand" and to double its GDP, the state is focusing on strengthening and reimagining its institutions. Chaired by the Honorable Chief Minister of Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) was established through a government order on 21 July 2023, replacing the Planning Commission of Uttarakhand. SETU aims to enhance the planning system, promote effective and evidence-based decision-making, encourage innovation, and improve interdepartmental coordination, along with the monitoring and evaluation of state government programs, policies, and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

4. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
5. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
6. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is now seeking to hire a dynamic Economic and Employment Domain Lead to focus on the state's economy, employment, to drive sustainable economic growth, foster job creation, enhancing overall community well-being through strategic economic initiatives and policy recommendations. This position will drive the objectives of the Center and report to the Economics and Employment Advisor, ACEO with a dotted line reporting to CEO SETU.

Position Name: Economic and Employment Domain Lead

Mandatory Educational Qualifications

Master's degree in a relevant field such as Economics, Statistics, Public Policy, Development Studies, International Development, Public Administration, Management, Commerce or a similar social sciences discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 45 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- 6-8 years of experience in public policy/public administration, government advisory roles, or other relevant fields in economy and employment.
- Experience working with the government or in government service is preferred but not mandatory.
- Proven experience in economic analysis, policy development, and employment strategies.
- Strong understanding of regional and national economic dynamics.
- In-depth knowledge of the labor market, skilling, and employment ecosystem in the country and Uttarakhand including hilly areas.
- Demonstrated skills in driving economy and employment-related programs and research.
- Proven ability to coordinate with diverse stakeholders like academia, government, CSOs, industry, and community.
- Excellent communication and interpersonal skills.
- Experience in leveraging data analytics and technology to inform evidence-based policy-making

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 2.5 lakhs/month including all (fixed)

Scope of Work:

- Presenting the Domain specific sectoral findings to the Advisor such as research and analysis on economic indicators, labor market trends, and employment issues.
- Providing research findings in the structured form to the Advisor in the areas where more job opportunities could be created, particularly in sectors like agriculture, manufacturing, tourism and services.
- Identify skill sectors suitable for Uttarakhand and best practices for implementation and Develop models and frameworks to project future employment scenarios based on different economic development strategies.

- Conduct intensive consultations with the line department to identify growth driver sectors for employment generation, including Agriculture & Allied Sectors, Industries, MSMEs, RD, Tourism, and other Services
- Support Advisor in identifying and assessing entrepreneurial opportunities across the state along with implementation strategies.
- Preparing reports on economic assessments of the current state of Uttarakhand, identifying key economic indicators, trends, and challenges.
- Deep diving into various domain specific factors to formalize sector specific Policies and Guidelines for sustainable economic growth in the state.
- Prepare comprehensive reports on evidence-based policy recommendations to address consistent and periodic economic challenges in Uttarakhand.
- Prepare White Papers detailing the State's action plan in alignment with national aim to become the third largest economy of the World by 2047.
- Prepare action plans to leverage best practices from other comparable states with similar economic indicators, challenges and opportunities and other more advantageous States that could become reference points or models to leverage.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(B) Terms of Reference (TOR) for Monitoring and Evaluation Domain Lead

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is strengthening and reimagining its institution. Under the chairpersonship of the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

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2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Evidence-based Planning Centre of the SETU is seeking to hire a thoughtful and dynamic Monitoring and Evaluation Domain Lead. This is a senior-level position that is going to drive and leverage the objective of the Centre. The position will report to the Advisor Monitoring and Evaluation, ACEO with a dotted line reporting to CEO SETU.

Position Name: Monitoring and Evaluation Domain Lead

Mandatory Educational Qualifications

Master in relevant subjects like Social Sciences, Economics, Statistics, Public Policy, Development Studies, International Development, or a similar social sciences discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 45 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 6-8 years of experience in Planning, Monitoring & Evaluation and Program Management roles.
- Proven track record with results-based planning, designing, and implementation of M&E systems, methodologies, and approaches as well as in data/information collection, analysis, and reporting for government programs, UN Agencies, or International/National NGOs
- Extensive experience conducting surveys, evaluations, and research analysis of public programs/policies/schemes.
- Demonstrated proficiency in developing analytical and evaluation tools, such as indices for government programs to rank districts based on their performance to induce healthy competition among them.
- Expertise in facilitating the development and management of dashboards for monitoring and tracking programs progress, ensuring alignment with project goals and objectives.
- Comprehensive understanding of Result Based Management (RBM) principles and adeptness in applying them to enhance program performance and deliver measurable results.
- Strong analytical skills with proficiency in statistical analysis software such as SPSS, Power BI, and Excel and AI tools. Experience in utilizing online data collection tool sand managing dashboards for effective and evidence-based decision-making
- Demonstrated skills and experience in generating quality reports and other knowledge products that effectively communicate M&E findings and insights to stakeholders.
- In-depth understanding of government M&E system, including challenges and opportunities for improvement
- Publications in the form of reports, journal articles, research publications, and editorials, demonstrating thought leadership and contributions in Monitoring and Evaluation.
- Proven ability to provide technical assistance and capacity-building support to project teams, government officials, and partner organizations in M&E-related areas.
- Experience in leading or contributing to M&E-related policy development initiatives at the national or international level.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 2.5 lakhs/month including all (fixed)

Scope of work

Develop M&E Framework

- Support the development of a comprehensive M&E framework in alignment with the long-term strategic goals and objectives of the State Government of Uttarakhand.

- Support departments in developing SMART indicators, benchmarks, and targets to measure the performance and impact of the policies, programs, and schemes of the Government of Uttarakhand.
- Facilitate the development of the output-outcome budget by aiding the department to clearly articulate the realistic outputs and outcomes, incorporating SMART Performance Indicators.

Implementation of M&E System

- Support departments in implementing robust monitoring and evaluation systems to track the performance of programs, projects, and Policies of the Government of Uttarakhand.
- Support in the management of program dashboards, ensuring the effective tracking of progress and achievement of key performance indicators.
- Develop methodologies and processes for data collection, analysis, and reporting of the departments.

Evaluation Design and Execution

- Support third-party evaluations of key programs, policies, and schemes, ensuring objectivity and rigor in the evaluation methodologies of SETU and the concerned departments.
- Ensure that all performance reviews and evaluations contain specific, targeted, and actionable recommendations.
- Support concerned departments in responding to the recommendation(s) within a stipulated timeframe and outlining a) agreement or disagreement with said recommendations, b) proposed action(s) to address said recommendation(s), and c) timeframe for implementation of said recommendation(s).
- Support departments in maintaining a Recommendation Implementation Tracking Plan, which will keep track of review and evaluation recommendations, agreed follow-up actions, and the status of these actions.

Data Management and Analysis

- Establish and maintain a centralized database for collecting, storing, and analysing M&E data for key performance indicators.
- Conduct a multi-indicator survey at a regular frequency to update and enrich the M&E data bank, facilitating continuous improvement and learning.
- Utilize advanced data analytics techniques to derive meaningful insights and convey this to the key government authorities for evidence-based decision, policy, and program making.

Capacity Building

- Facilitate the development and delivery of training and capacity-building workshops for government officials at all levels, enhancing their understanding of RBM principles, M&E concepts, methodologies, and tools.
- Strengthen the capacity of relevant government departments to independently manage and sustain M&E processes.

Quality Assurance

- Develop procedures and protocols to ensure the validity and reliability of administrative data.
- Ensure the quality and accuracy of M&E data through regular audits and checks.

Reporting

- Prepare regular and ad-hoc evidence-based analytical reports on government programs, policies, and schemes.

- Disseminate reports among the concerned government departments and officials.

Stakeholders Engagement

- Collaborate with internal and external stakeholders to ensure their input in the M&E system.
- Foster a culture of learning and adaptation based on M&E.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(C) Terms of Reference (TOR) for Public Policy and Good Governance-Domain Lead

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

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1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is now seeking to hire a dynamic Public Policy and Good Governance Domain Lead to focus on the state's public policy and governance matter, to strengthen a culture of evidence-based policymaking, and enhance overall community well-being by suggesting reforms in the governance issues and policy recommendations. This senior-level leadership position will

drive the objectives of the Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Public Policy and Good Governance Domain Lead

Mandatory Educational Qualifications

Master in a relevant subject like Public Policy, Public Administration, Political Science, Development Studies, International Development, or a similar discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 45 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Objective:

To provide expert advice and support to the government or organization in developing, implementing, and evaluating effective public policies.

Work Experience and Skills

- Minimum 6-8 years of experience at the state or national level as a public policy expert/specialist/advisor.
- Proven experience in evidence-based policymaking, policy research, analysis, and implementation.
- In-depth understanding of governance principles, ethics, and public administration.
- Strong understanding of regional and national policy issues with experience and understanding of the hilly economy will be viewed favourably.
- Demonstrated leadership skills to drive Public policy and good governance-related programs and research
- Proven ability to coordinate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc. showcasing thought leadership and contributions to the field of public policy and good governance.
- Experience in providing strategic advice and guidance to senior government officials, policymakers, and decision-makers on a wide range of public policy issues, including governance reforms, regulatory frameworks, and institutional strengthening.
- Strong advocacy skills, with the ability to influence policy discourse and shape decision-making processes at the state and national levels.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 2.5 lakhs/month including all (fixed)

Scope of work

Policy Formulation and Analysis

- Conduct and support comprehensive policy research and analysis on the current and proposed policies for Uttarakhand

- Support evidence-based policy proposals and recommendations for the different departments of the Government of Uttarakhand
- Collaborate with relevant stakeholders to ensure policies align with the department's goals and address societal needs.

Good Governance

- Support Domain Advisor in identifying areas to improve the governance processes within the departments.
- Develop strategies to promote transparency, accountability, and efficiency in decision-making through consultative processes with departments and diverse stakeholders.
- Support in implementing initiatives to strengthen institutional capacity for effective governance.
- Suggest statistical analysis methodologies, data-driven decision-making processes, and opportunities for leveraging data to achieve strategic objectives and priorities in policymaking processes.

Stakeholder Engagement

- Build and maintain effective relationships with diverse stakeholders, including government agencies at the state level and national level (NITI Aayog), non-governmental organizations, and the public.
- Support in organizing and facilitating consultations, workshops, and roundtable discussions to gather diverse perspectives before finalizing the policies and in policy matters.

Monitoring and Evaluation

- Develop performance metrics and indicators to evaluate the impact of policies and governance initiatives.
- Conduct assessments on the effectiveness of implemented policies and prepare recommending adjustments as needed.
- Ensure compliance with regulatory requirements and ethical standards

Capacity Building

- Support the delivery of training and capacity-building programs for different departments' staff on public policy and good governance.
- Support the Domain Advisor in identifying areas of training and capacity building in the areas of policy analysis and policy matters.

Communication and Advocacy

- Support in making policy briefs and other material through conducting comprehensive policy and data analysis and disseminate it to the relevant stakeholders.
- Support in developing advocacy material for policy changes when necessary.

Risk Management

- Identify potential risks associated with proposed policies and governance reforms.
- Develop risk mitigation strategies and contingency plans to address challenges proactively.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(D) Terms of Reference (TOR) for Social Infrastructure and Social Welfare: Domain Lead

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Senior level thought leader as the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is now seeking to hire a dynamic Social Infrastructure and Social Welfare Domain Lead to focus on the state's social infrastructure, and social welfare, to drive sustainable social development, and enhance overall community well-being through strategic initiatives

and policy recommendations. This senior-level leadership position will drive the objectives of the Center and report to the Domain Advisor, ACEO, and CEO of the SETU.

Position Name: Social Infrastructure and Social Welfare Domain Lead

Mandatory Educational Qualifications

Master in relevant subjects like Social Sciences, Economics, Public Policy, Social Work, Public Administration, Education, Health, Development Studies, International Development, or a similar social sciences discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 45 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 6-8 years of experience at the state or national level in advising/implementing Health/education/Social welfare programs/projects
- Proven experience in social analysis, policy development, designing and analysing social welfare programs, social safety nets, education or health programs
- Strong understanding of social policies, community development, and welfare systems.
- Strong understanding of regional and national social dynamics with experience and understanding of hilly society and economy will be viewed favourably.
- Demonstrated leadership skills to drive the Social infrastructure and welfare-related programs and research
- Demonstrated ability to coordinate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc. showcasing thought leadership and contributions to the field of social infrastructure and social welfare.
- Experience in providing strategic advice and guidance to senior government officials and policymakers on social infrastructure development, social welfare policies, and programs aimed at addressing social disparities and promoting human development.
- Expertise in leveraging data-driven insights and evidence-based approaches to inform the development, implementation, and evaluation of social infrastructure and welfare programs, with a focus on achieving measurable impacts and outcomes.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 2.5 lakhs/month including all (fixed)

Scope of work

Program Design and Implementation

- Support the development, implementation, and evaluation of social welfare programs that address the needs of vulnerable groups like old age people, widows, orphans, Divyang, SCs, STs, etc.

- Support in development and implementation of holistic strategies to enhance social infrastructure and social welfare programs, policies, and schemes and promote inclusivity and community development.
- Support Domain Advisor in developing the implementation strategies and action plans for state and central-sponsored programs and policies like NEP 2020.
- Develop knowledge products for navigating the social support system of the government and private sector.

Need Assessment

- Support Domain Advisor in conducting thorough needs assessments to identify gaps in existing social welfare programs, policies, and schemes.
- Facilitate meaningful collaboration with vulnerable community members, CSOs, concerned government departments, and relevant stakeholders to understand specific challenges and requirements of socially vulnerable groups.

Collaboration and Networking

- Establish and nurture strong partnerships with national and state-level government agencies, NGOs, and community organizations to enhance program effectiveness.
- Conduct a thorough analysis of social infrastructure and welfare programs and issues to support domain lead in providing strategic advice to senior government officials on these programs.
- Participate in relevant networks and forums to stay informed about best practices and emerging trends in social welfare

Capacity Building

- Deliver training programs for government officials, CSOs, and other stakeholders to build capacity in social infrastructure and welfare programs of the government of Uttarakhand.

Monitoring and Evaluation, Data Management and Reporting

- Coordinate with the Monitoring and Evaluation Vertical of the SETU to develop indicators on social infrastructure and social welfare programs, ensuring accurate and timely data collection, management, and analysis.
- Support in identifying the social welfare and social infrastructure programs subject to Monitoring and Evaluation and support in developing the M&E design for them.
- Prepare comprehensive reports on program outcomes, challenges, and recommendations for improvement

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(E) Terms of Reference (TOR) for Statistics and Data Analysis Domain Lead

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Viasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Evidence-based Planning (CEBP) is now seeking to hire a dynamic Statistics and Data Analysis Domain Lead. This senior-level leadership position will drive the objectives of the Center and report to the Domain Advisor, ACEO, and CEO of SETU.

Position Name: Statistics and Data Analysis Domain Lead

Mandatory Educational Qualifications

Master in a relevant subject like Economics, Statistics, Mathematics, Computer Science/Information Technology or a similar discipline. Preferences may be given to Doctoral Degree.

Maximum Age Limit: 45 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 6-8 years of experience at the state or national level in a senior role as a Statistics and Data Analysis Expert/Advisor/Senior level Position
- Proven experience in statistical methodologies, data analysis techniques, and experience with government datasets. AI experience will be viewed favourably.
- Demonstrated ability to use statistical packages like SPSS, STATA, R, etc. and data collection tools
- Demonstrated ability to collaborate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc.
- Experience in providing strategic advice and guidance to senior government officials, policymakers, and decision-makers on statistical analysis methodologies and data-driven decision-making processes.
- Demonstrated ability to lead and manage complex data analysis projects, overseeing the collection, cleaning, analysis, and interpretation of large datasets to generate actionable insights and recommendations.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 2.5 lakhs/month including all (fixed)

Scope of work

Data Assessment and Preparation

- Support the assessment of data quality and integrity within administrative datasets and develop detailed guidelines and protocols to ensure data accuracy, consistency, and reliability.
- Support the government departments in cleansing and processing the raw data and enhancing the accuracy and integrity of the data.

Statistical Analysis

- Conduct rigorous statistical analyses on data sets including administrative and secondary data and draw meaningful insights useful for the programs and policies of the Uttarakhand.
- Participate in the development of the design of evaluations and research studies planned in the state.
- Oversee the adherence to the data analysis methodologies adopted by the external agencies conducting the evaluations/research studies of the government of Uttarakhand.

Data visualization

- Develop innovative data visualizations on the administrative and relevant secondary data to aid in evidence-based decision-making
- Present complex data findings in an understandable format for non-technical stakeholders

Capacity Building

- Collaborate with the departments of Uttarakhand to enhance their data analysis capabilities including AI.

Reporting

- Prepare comprehensive reports on the programs, schemes, and policies of the government of Uttarakhand and summarize key findings and recommendations.
- Communicate results effectively to diverse stakeholders.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(F) Terms of Reference (TOR) for Urban Peri-Urban Domain Lead

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is now seeking to hire a dynamic Urban/Peri-Urban Domain Lead to focus on the state's Urban and Peri-urban matters, to strengthen a culture of evidence-based policymaking, and enhance overall community well-being by suggesting reforms in the governance issues and policy recommendations. This senior-level leadership position will drive the objectives of the

Center and report to the ACEO and CEO of SETU, with a dotted line reporting to the Secretary of the Planning Department.

Position Name: Urban/Peri-Urban Domain Lead

Mandatory Educational Qualifications

Master in a relevant subject like Urban Planning, Urban Development, Architecture or Equivalent.

Maximum Age Limit: 45 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 6-8 years of experience at the state or national level in urban development planning and implementation.
- Extensive expertise in conducting urban assessments, feasibility studies, and program evaluations.
- In-depth knowledge of relevant urban development policies, regulations, and best practices.
- Proven ability to collaborate with diverse stakeholders, including government agencies, community groups, and private sector partners.
- Strong communication and presentation skills
- Publications in Journals, research publications, editorial reports, etc. to demonstrate thought leadership and contributions to the field of urban and peri-urban development.
- Experience in providing strategic advice and guidance to senior government officials and policymakers on urban and peri-urban development strategies, including land use planning, infrastructure development, and service delivery.
- Strong analytical skills and proficiency in data-driven decision-making, including the use of Geographic Information Systems (GIS) and other spatial analysis tools to inform evidence-based urban planning and policy interventions.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 2.5 lakhs/month including all (fixed)

Scope of work

- Support comprehensive assessments of existing urban development policies and programs.
- Support developing innovative and sustainable solutions to address urban challenges.
- Collaborate with relevant stakeholders to develop and implement urban development strategies
- Support land use planning, infrastructure development, and sustainable urban design.
- Evaluate the impact of urban development initiatives and recommend improvements
- Establish robust monitoring and evaluation mechanisms to track the progress and impact of urban and peri-urban development initiatives.
- Work with senior government officials, policymakers, and decision-makers on urban and peri-urban development issues, offering expert analysis, insights, and recommendations to inform strategic decision-making and policy formulation.

- Provide technical assistance, capacity-building support, and training to government officials, urban planners, and other stakeholders on urban and peri-urban development concepts, methodologies, and tools.
- Support the development and implementation of integrated urban development plans, encompassing spatial planning, transportation systems, housing, water supply, sanitation, and other essential services.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

Submission of Application:

Prospective candidates meeting the eligibility criteria are invited to submit their applications through the designated online portal accessible via the SETU/CPPGG website. **The application window will remain open till 15th June, 2024.** Please note that applications are to be exclusively submitted through the online platform only. Application received by other mode will not accepted.

Planning Department Government of
Uttarakhand

Terms of Reference (TOR) for Research Associate – SETU, GoUK

(A) Terms of Reference (TOR) for Economic and Employment Research Associate – SETU, GoUK

Uttarakhand, one of India's youngest states, ranks as the 20th largest economy (in absolute GDP terms for FY 22) and the 12th most prosperous state (on per capita terms for FY 22) among Indian states. Home to approximately 11.3 million residents, it is the 20th most populous state in the country and 3rd in the Indian Himalayan Region. The Government of Uttarakhand has been increasingly allocating large budgetary outlays for various development schemes. The total expenditure estimated in the 2022-23 budget is Rs. 65,571.49 crores, with a 75:25 distribution between revenue and capital. Significant portions of this budget are allocated to Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control.

As Uttarakhand approaches its 25th anniversary in 2025, the State Government is undertaking the ambitious project of "Sashakt Uttarakhand @ 25" to steer the state towards inclusive socio-economic growth. In 2022-23, the State's GDP was approximately Rs. 273.08 lakh crores. The goal is to double this figure within the next five years while focusing on environmental preservation, social and gender equality, inclusive growth, skill development, and significant job creation. Additionally, the State Government has developed a comprehensive Vision 2030, outlining strategies and interventions to accelerate Uttarakhand's progress towards the UN-SDGs. The state is also developing a vision for 2047 that aligns with the Honorable Prime Minister's vision of a developed Uttarakhand contributing to a developed India.

To realize the ambitions of "Sashakt and Vikasit Uttarakhand" and to double its GDP, the state is focusing on strengthening and reimagining its institutions. Chaired by the Honorable Chief Minister of Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) was established through a government order on 21 July 2023, replacing the Planning Commission of Uttarakhand. SETU aims to enhance the planning system, promote effective and evidence-based decision-making, encourage innovation, and improve interdepartmental coordination, along with the monitoring and evaluation of state government programs, policies, and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

7. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
8. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
9. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is now seeking to hire a Economic and Employment Research Associate will support research initiatives focused on economic trends, labor markets, employment dynamics, and related topics. The scope of work encompasses various tasks aimed at data collection, analysis, reporting, and collaboration with project stakeholders. The Economic and Employment Research Associate will report to supervisor or project leader, who will provide guidance, support, and feedback on research activities and deliverables.

Position Name: Economic and Employment Research Associate

Mandatory Educational Qualifications

Master's degree in a relevant field such as Economics, Statistics, Public Policy, Development Studies, International Development, Public Administration, Management, or a similar social sciences discipline.

Maximum Age Limit: 35 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 3-5 years of experience in public policy/public administration, government advisory roles, or other relevant fields in economy and employment.
- Experience working with the government or in government service is preferred but not mandatory.
- Knowledge of the labour market, skilling, and employment ecosystem in Uttarakhand and the country.
- Publications in journals, research publications, editorial reports, etc.
- Experience in leveraging data analytics and technology to inform evidence-based policy-making

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 1 lakhs/month including all (fixed)

Scope of Work:

- Conduct comprehensive literature reviews on economic theories, labor market trends, employment policies, and related subjects.
- Collect and compile relevant data from reputable sources, including government agencies, research institutions, and industry reports.
- Utilize statistical software and analytical tools to analyze economic and employment data sets .Apply appropriate methodologies to interpret data trends, patterns, and relationships.
- Contribute to the writing, editing, and formatting of research reports, articles, and presentations.
- Prepare concise summaries and executive briefs highlighting key findings and implications. Present research findings to project stakeholders, including internal teams, clients, and external partners.
- Communicate effectively with project leaders, collaborators, and external stakeholders.
- Participate in meetings, workshops, and conferences to share research insights and contribute to discussions on economic and employment issues.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(B) Terms of Reference (TOR) for Monitoring and Evaluation Research Associate

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Under the chairpersonship of the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Evidence-based Planning Centre of the SETU is seeking to hire a Monitoring and Evaluation (M&E) Research Associate who will support the design, implementation, and assessment of monitoring and evaluation frameworks for projects and programs. The Monitoring and Evaluation Research Associate

will report to a Domain Advisor, who will provide guidance, support, and feedback on M&E activities and deliverables.

Position Name: Monitoring and Evaluation Research Associate

Mandatory Educational Qualifications

Master's degree in a relevant subject like Social Sciences, Economics, Statistics, Public Policy, Development Studies, International Development, or a similar social sciences discipline, etc.

Maximum Age Limit: 35 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 3-5 years of experience in Planning, Monitoring & Evaluation and Program Management roles.
- Previous experience in monitoring, evaluation, and research, preferably in the context of government development or humanitarian projects.
- Proficiency in M&E methodologies, data collection techniques, and analysis tools (e.g., Excel, SPSS) and AI tools.
- Strong analytical and problem-solving skills, with the ability to interpret complex data sets and communicate findings effectively.
- Excellent written and verbal communication skills, with experience in report writing, documentation, and presentation.
- Ability to work independently and collaboratively in a multicultural, multidisciplinary team environment.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 1 lakhs/month including all (fixed)

Scope of work

- Assist in the development of M&E frameworks, indicators, and data collection tools aligned with project objectives, outcomes, and performance targets.
- Contribute to the design of baseline studies, impact assessments, and evaluation plans to measure project effectiveness and progress over time.
- Coordinate data collection activities, including surveys, interviews, focus groups, and participatory approaches, to gather relevant information from project beneficiaries, stakeholders, and partners.
- Clean, manage, and analyse quantitative and qualitative data using statistical software, Excel, or other AI tools to assess project performance, identify trends, and measure outcomes.
- Prepare regular progress reports, dashboards, and data visualizations to communicate M&E findings to project teams, and other stakeholders.
- Document lessons learned, best practices, and recommendations for program improvement, contributing to knowledge management and organizational
- Ensure the quality, accuracy, and reliability of M&E data and analysis through regular validation, verification, and quality control checks.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(C) Terms of Reference (TOR) for Public Policy and Good Governance Research Associate

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is seeking to hire a Public Policy and Good Governance Research Associate. The Research Associate will support research initiatives focused on

public policy analysis, governance reforms, and institutional development The Public Policy and Good Governance Research Associate will report to Domain Advisor and Domain Lead, who will provide guidance, support, and feedback on research activities and deliverables

Position Name: Public Policy and Good Governance Research Associate

Mandatory Educational Qualifications

Master's degree in a relevant subject like Public Policy, Public Administration, Political Science, Development Studies, International Development, or a similar discipline.

Maximum Age Limit: 35 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience and Skills

- Minimum 3-5 years of experience at the state or national level as a public policy expert/specialist/advisor.
- Understanding of social infrastructure development, social welfare policies, poverty alleviation strategies, community development, and related social issues.
- Previous experience in conducting research, data analysis, and policy analysis in areas related to social welfare, community development, or public health is highly desirable.
- Experience working with government agencies, non-profit organizations, international development agencies, or research institutes involved in social policy research and advocacy is advantageous.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 1 lakhs/month including all (fixed)

Scope of work

- Conduct comprehensive literature reviews to gather relevant information and insights related to specific policy areas or research topics.
- Collect, organize, and analyze qualitative and quantitative data using appropriate research methods and statistical techniques use software tools such as SPSS, R, or Python to analyze data and generate meaningful insights.
- Analyze public policies, legislation, and regulatory frameworks to assess their effectiveness, efficiency, and impact on governance and public service delivery.
- Evaluate policy interventions and initiatives using established evaluation frameworks and methodologies.
- Identify strengths, weaknesses, opportunities, and threats (SWOT analysis) associated with existing policies or proposed reforms.
- Prepare research reports, policy briefs, and presentations summarizing key findings, methodologies, and recommendations for various stakeholders, including policymakers, government agencies, and non-governmental organizations (NGOs).

- Present research findings at conferences, workshops, or other public forums to disseminate knowledge and promote evidence-based policymaking.
- Assist in project management activities, including budgeting, timeline tracking, and resource allocation.
- Coordinate with internal teams, external partners, and stakeholders to ensure smooth project implementation and timely delivery of research
- Contribute to policy dialogues, roundtable discussions, and advocacy campaigns aimed at advancing good governance practices and fostering
- Facilitate workshops or capacity-building sessions on topics related to public policy, governance, and research methodologies.
- Stay Updated of emerging trends, best practices, and innovations in the fields of public policy, governance, and research methodology.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(D) Terms of Reference (TOR) for Social Infrastructure and Social Welfare Research Associate

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is seeking to hire a Social Infrastructure and Social Welfare Research Associate. The responsibilities are diverse and multifaceted, requiring a combination of

research, analytical, communication, and project management skills to address complex social challenges and contribute to the advancement of social welfare and community development initiatives. The Social Infrastructure and Social Welfare Research Associate will report to Domain Advisor and Domain Lead, who will provide guidance, support, and feedback on research activities and deliverables.

Position Name: Social Infrastructure and Social Welfare Research Associate

Mandatory Educational Qualifications

Master in a relevant subject like Social Sciences, Economics, Public Policy, Social Work, Public Administration, Education, Health, Development Studies, International Development, or a similar social sciences discipline, etc.

Maximum Age Limit: 35 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 3-5 years of experience at the state or national level in advising/implementing Health/education/Social welfare programs/projects
- Previous experience in conducting research, data analysis, and policy analysis in areas related to social welfare, community development, or public health is highly desirable
- Strong understanding of social policies, community development, and welfare systems.
- Strong understanding of regional and national social dynamics.
- Ability to coordinate with diverse stakeholders like academia, government, CSOs, and community is advantageous
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 1 lakh/month including all (fixed)

Scope of work

- Conduct thorough literature reviews to gather existing knowledge and insights on topics such as social welfare policies, community development, poverty alleviation, healthcare, education, and housing.
- Synthesize and summarize relevant research findings to inform the development of research proposals and methodologies.
- Analyze social welfare policies, programs, and interventions to assess their effectiveness, efficiency, and impact on target populations.
- Evaluate the outcomes and impacts of social infrastructure projects and initiatives on community well-being, equity, and social inclusion.
- Identify best practices, lessons learned, and areas for improvement in social

- Prepare research reports, policy briefs, and presentations summarizing key findings, methodologies, and policy recommendations for diverse audiences, including policymakers, government agencies, non-profit organizations, and the general public.
- Collaborate with interdisciplinary teams, consultants, and external organizations to ensure the successful implementation of research projects and activities.
- Stay updated on emerging trends, policy developments, and innovations in the fields of social welfare, community development, and social policy analysis.
- Seek opportunities for professional development, such as attending conferences, webinars, and training workshops, to enhance skills and knowledge relevant to the role

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(E) Terms of Reference (TOR) for Statistics and data analysis Research Associate

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) will support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Evidence-based Planning (CEBP) is now seeking to hire a Statistics and Data Analysis Research Associate. This position will drive the objectives of the Center and report to supervisor or project leader, who will provide guidance, support, and feedback on activities and deliverables.

Position Name: Statistics and Data Analysis Research associate**Mandatory Educational Qualifications**

Master in a relevant subject like Economics, Statistics, Mathematics or a similar discipline.

Maximum Age Limit: 35 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 3-5 years of experience at the state or national level in a senior role as a Statistics and Data Analysis Expert/Advisor/Senior level Position
- Experience in statistical methodologies, data analysis techniques, and experience with government datasets is highly desirable.
- Demonstrated ability to use statistical packages like SPSS, STATA, R, etc. and data collection tools
- Ability to collaborate with diverse stakeholders like academia, government, CSOs, and community.
- Excellent communication and interpersonal skills.
- Publications in Journals, research publications, editorial reports, etc.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 1 lakh/month including all (fixed)

Scope of work

- Develop data collection protocols, surveys, or experiments to gather relevant data.
- Perform data cleaning tasks such as handling missing values, outliers, and data inconsistencies.
- Apply appropriate statistical methods to analyze data, considering the research questions and study design. Perform inferential statistics, including hypothesis testing, regression analysis, and ANOVA, to test research hypotheses.
- Implement advanced statistical techniques such as multivariate analysis, survival analysis, or Bayesian methods as needed.
- Create clear and informative data visualizations using graphs, charts, and interactive dashboards.
- Interpret analysis results and communicate findings to stakeholders through written reports, presentations, or oral discussions.
- Demonstrate proficiency in statistical software tools such as R, Python, SAS, SPSS, and other AI tools.
- Offer statistical expertise and guidance throughout the research lifecycle,
- Conduct validation checks and sensitivity analyses to ensure the robustness and reliability of analysis results.

- Stay Updated of advancements in statistical methodologies, data analysis techniques, and relevant domains through ongoing learning and professional development activities.
- Share knowledge and best practices with colleagues to foster a culture of continuous improvement.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(F) Terms of Reference (TOR) for Urban, Peri-Urban Research Associate

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Vikasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is seeking to hire an Urban and Peri-Urban Research Associate typically involves conducting research and analysis on issues related to urbanization, peri-urban development, and the challenges and opportunities associated with urban growth. The Urban/Peri-Urban

Research associate will report Domain Advisor and Domain Lead, who will provide guidance, support, and feedback on research activities and deliverables.

Position Name: Urban, Peri-Urban Research Associate

Mandatory Educational Qualifications

Master's in a relevant subject like Urban Planning, Urban Development, Architecture or Equivalent.

Maximum Age Limit: 35 years (as on 01-04-2024)

Tenure: 03 years, if necessary maximum extension of 1+1 year.

Work Experience

- Minimum 3-5 years of experience at the state or national level in urban development planning and implementation.
- Analyze urban policies, regulations, and planning frameworks to assess their effectiveness in managing urban growth and peri-urban expansion.
- Evaluate the impacts of policies and interventions on access to housing, infrastructure, basic services, and livelihood opportunities for urban and peri-urban residents.
- Developed policy briefs, advocacy materials, and presentations to communicate research findings and recommendations to policymakers, urban planners, NGOs, and community groups
- Publications in Journals, research publications, editorial reports, etc

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 1 lakh/month including all (fixed)

Scope of work

- Lead comprehensive assessments of existing urban development policies and programs.
- Develop innovative and sustainable solutions to address urban challenges.
- Collaborate with relevant stakeholders to develop and implement urban development strategies
- Assist in land use planning, infrastructure development, and sustainable urban design.
- Use of AI tools for urban planning.
- Evaluate the impact of urban development initiatives and recommend improvements
- Provide technical assistance, capacity-building support, and training to government officials, urban planners, and other stakeholders on urban and peri-urban development concepts, methodologies, and tools.
- Lead the development and implementation of integrated urban development plans, encompassing spatial planning, transportation systems, housing, water supply, sanitation, and other essential services.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

Submission of Application:

Prospective candidates meeting the eligibility criteria are invited to submit their applications through the designated online portal accessible via the SETU/CPPGG website. **The application window will remain open till 15th June, 2024.** Please note that applications are to be exclusively submitted through the online platform only. Application received by other mode will not accepted.

Planning Department Government of
Uttarakhand

Terms of Reference (TOR) for Interns – SETU, GoUK

(A) Terms of Reference (TOR) for Economic and Employment Interns – SETU, GoUK

Uttarakhand, one of India's youngest states, ranks as the 20th largest economy (in absolute GDP terms for FY 22) and the 12th most prosperous state (on per capita terms for FY 22) among Indian states. Home to approximately 11.3 million residents, it is the 20th most populous state in the country and 3rd in the Indian Himalayan Region. The Government of Uttarakhand has been increasingly allocating large budgetary outlays for various development schemes. The total expenditure estimated in the 2022-23 budget is Rs. 65,571.49 crores, with a 75:25 distribution between revenue and capital. Significant portions of this budget are allocated to Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control.

As Uttarakhand approaches its 25th anniversary in 2025, the State Government is undertaking the ambitious project of "Sashakt Uttarakhand @ 25" to steer the state towards inclusive socio-economic growth. In 2022-23, the State's GDP was approximately Rs. 273.08 lakh crores. The goal is to double this figure within the next five years while focusing on environmental preservation, social and gender equality, inclusive growth, skill development, and significant job creation. Additionally, the State Government has developed a comprehensive Vision 2030, outlining strategies and interventions to accelerate Uttarakhand's progress towards the UN-SDGs. The state is also developing a vision for 2047 that aligns with the Honorable Prime Minister's vision of a developed Uttarakhand contributing to a developed India.

To realize the ambitions of "Sashakt and Vikasit Uttarakhand" and to double its GDP, the state is focusing on strengthening and reimagining its institutions. Chaired by the Honorable Chief Minister of Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) was established through a government order on 21 July 2023, replacing the Planning Commission of Uttarakhand. SETU aims to enhance the planning system, promote effective and evidence-based decision-making, encourage innovation, and improve interdepartmental coordination, along with the monitoring and evaluation of state government programs, policies, and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

10. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
11. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
12. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is now seeking to hire a Economic and Employment Research Intern. This position will drive the objectives of the Center and report to supervisor or project leader, who will provide guidance, support, and feedback on activities and deliverables.

Position Name: Economic and Employment Intern

Mandatory Educational Qualifications

PG/Pursuing PG (Final Year) in a relevant field such as Economics, Statistics, Public Policy, Development Studies, International Development, Public Administration, Management, or a similar social sciences discipline.

Maximum Age Limit: 25 years (as on 01-04-2024)

Tenure: 1 Year

Work Experience

- 0-1 year of experience in public policy/public administration, government advisory roles, or other relevant fields in economy and employment.
- Knowledge of the labour market, skilling, and employment ecosystem in Uttarakhand and the country.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 10 thousand/month including all (fixed)

Scope of Work:

- Conduct comprehensive literature reviews on economic theories, labor market trends, employment policies, and related subjects.
- Collect and compile relevant data from reputable sources, including government agencies, research institutions, and industry reports.
- Contribute to the writing, editing, and formatting of research reports, articles, and presentations.
- Communicate effectively with project leaders, collaborators, and external stakeholders.
- Participate in meetings, workshops, and conferences to share research insights and contribute to discussions on economic and employment issues

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(B) Terms of Reference (TOR) for Monitoring and Evaluation Interns

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Viasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Under the chairpersonship of the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Evidence-based Planning Centre of the SETU is seeking to hire a Monitoring and Evaluation (M&E) Intern. This position will drive the objectives of the Center and report to supervisor or project leader, who will provide guidance, support, and feedback on activities and deliverables.

Position Name: Monitoring and Evaluation Intern**Mandatory Educational Qualifications**

PG/Pursuing PG (Final Year) in a relevant subject like Social Sciences, Economics, Statistics, Public Policy, Development Studies, International Development, or a similar social sciences discipline, etc.

Maximum Age Limit: 25 years (as on 01-04-2024)

Tenure: 1 Year

Work Experience

- 0-1 year of experience in Planning, Monitoring & Evaluation and Program Management roles.
- Previous experience in monitoring, evaluation, and research, preferably in the context of government development or humanitarian projects.
- Proficiency in M&E methodologies, AI tools data collection techniques, and analysis tools (e.g., Excel, SPSS).
- Strong analytical and problem-solving skills, with the ability to interpret complex data sets and communicate findings effectively.
- Excellent written and verbal communication skills, with experience in report writing, documentation, and presentation.
- Ability to work independently and collaboratively in a multicultural, multidisciplinary team environment.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 10 thousand/month including all (fixed)

Scope of work

- Assist in the development of M&E frameworks, indicators, and data collection tools aligned with project objectives, outcomes, and performance targets.
- Coordinate data collection activities, including surveys, interviews, focus groups, and participatory approaches, to gather relevant information from project beneficiaries, stakeholders, and partners.
- Clean, manage, and analyse quantitative and qualitative data using statistical software, Excel, or other tools to assess project performance, identify trends, and measure outcomes.
- Document lessons learned, best practices, and recommendations for program improvement, contributing to knowledge management and organizational

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(C) Terms of Reference (TOR) for Public Policy and Good Governance Interns

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Viasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

1. The Centre for Economic and Social Development (CESD) identifies key sectors for job creation and advises on skill development and entrepreneurship.
2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is seeking to hire a Public Policy and Good Governance Intern. This position will drive the objectives of the Center and report to supervisor or project leader, who will provide guidance, support, and feedback on activities and deliverables.

Position Name: Public Policy and Good Governance Interns**Mandatory Educational Qualifications**

PG/Pursuing PG (Final Year) degree in a relevant subject like Public Policy, Public Administration, Political Science, Development Studies, International Development, or a similar discipline.

Maximum Age Limit: 25 years (as on 01-04-2024)

Tenure: 1 year

Work Experience and Skills

- 0-1 year of experience at the state or national level as a public policy expert/specialist/advisor.
- Understanding of social infrastructure development, social welfare policies, poverty alleviation strategies, community development, and related social issues.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 10 thousand/month including all (fixed)

Scope of work

- Conduct comprehensive literature reviews to gather relevant information and insights related to specific policy areas or research topics.
- Collect, organize, and analyze qualitative and quantitative data using appropriate research methods and statistical techniques.
- Identify strengths, weaknesses, opportunities, and threats (SWOT analysis) associated with existing policies or proposed reforms.
- Present research findings at conferences, workshops, or other public forums to disseminate knowledge and promote evidence-based policymaking.
- Stay Updated of emerging trends, best practices, and innovations in the fields of public policy, governance, and research methodology.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(D) Terms of Reference (TOR) for Social Infrastructure and Social Welfare Intern

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

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2. The Centre for Public Policy & Good Governance (CPPGG) implements tech-based governance solutions, fosters participatory policymaking, and promotes administrative reforms.
3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Economic and Social Development is seeking to hire a Social Infrastructure and Social Welfare Research Associate. The responsibilities are diverse and multifaceted, requiring a combination of research, analytical, communication, and project management skills to address complex social challenges and contribute to the advancement of social welfare and community development initiatives. The Social

Infrastructure and Social Welfare Research Associate will report to Domain Advisor and Domain Lead, who will provide guidance, support, and feedback on research activities and deliverables.

Position Name: Social Infrastructure and Social Welfare Intern

Mandatory Educational Qualifications

PG/Pursuing PG (Final Year) in a relevant subject like Social Sciences, Economics, Public Policy, Social Work, Public Administration, Education, Health, Development Studies, International Development, or a similar social sciences discipline, etc.

Maximum Age Limit: 25 years (as on 01-04-2024)

Tenure: 1 year

Work Experience

- 0-1 year of experience at the state or national level in advising/implementing Health/education/Social welfare programs/projects
- Strong understanding of social policies, community development, and welfare systems.
- Strong understanding of regional and national social dynamics.
- Excellent communication and interpersonal skills.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 10 thousand/month including all (fixed)

Scope of work

- Conduct thorough literature reviews to gather existing knowledge and insights on topics such as social welfare policies, community development, poverty alleviation, healthcare, education, and housing.
- Analyze social welfare policies, programs, and interventions to assess their effectiveness, efficiency, and impact on target populations.
- Identify best practices, lessons learned, and areas for improvement in social
- Stay updated on emerging trends, policy developments, and innovations in the fields of social welfare, community development, and social policy analysis.
- Seek opportunities for professional development, such as attending conferences, webinars, and training workshops, to enhance skills and knowledge relevant to the role

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(E) Terms of Reference (TOR) for Statistics and data analysis Intern

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

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The SETU has a comprehensive and democratic structure, with the Honorable Chief Minister as Chairman and the Vice Chairman SETU. The Secretary of the Planning Department, CEO, and Members (all Ministers) will support the Vice-Chairman. The main executive body of SETU, comprising the Secretary of the Planning Department, CEO, and ACEO, will oversee three centers under the guidance of Vice Chairman SETU:

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3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Evidence-based Planning (CEBP) is now seeking to hire a Statistics and Data Analysis Intern. This position will drive the objectives of the Center and report to supervisor or project leader, who will provide guidance, support, and feedback on activities and deliverables.

Position Name: Statistics and Data Analysis Intern**Mandatory Educational Qualifications**

PG/Pursuing PG (Final Year) in a relevant subject like Economics, Statistics, Mathematics or a similar discipline.

Maximum Age Limit: 25 years (as on 01-04-2024)

Tenure: 1 year

Work Experience

- 0-1 year of experience at the state or national level in a senior role as a Statistics and Data Analysis Expert/Advisor/Senior level Position
- Knowledge in statistical methodologies, data analysis techniques, and experience with government data sets is desirable.
- Ability to use statistical packages like SPSS, STATA, R, etc. and AI tools
- Excellent communication and interpersonal skills.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 10 thousand/month including all (fixed)

Scope of work

- Assist in data collection, surveys, or experiments to gather relevant data.
- Perform data cleaning tasks such as handling missing values, outliers, and data inconsistencies.
- Implement advanced statistical techniques such as multivariate analysis, survival analysis, or Bayesian methods as needed.
- Create clear and informative data visualizations using graphs, charts, and interactive dashboards.
- Share knowledge and best practices with colleagues to foster a culture of continuous improvement.

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

(F) Terms of Reference (TOR) for Urban Peri-Urban Interns

Uttarakhand, one of the youngest Indian States, is the 20th largest economy (absolute GDP terms; FY 22) and 12th most prosperous (on per capita terms; FY 22) among Indian states. Uttarakhand is home to around 11.3 million residents, making it the 20th most populous State in the country and 3rd in the Indian Himalayan Region. Uttarakhand is spending increasingly large budgetary outlay on various development schemes. The total expenditure estimated in the budget (2022-23) of the Government of Uttarakhand is Rs. 65571.49 crores; in the proportion of 75:25 between revenue and capital, with the outlay on Rural Development, Public Works, Education, Health & Family Welfare, Water Supply, Housing and Urban Development, Irrigation, and Flood Control, etc. accounting for the major share of the budgeted expenditure.

Uttarakhand is approaching its 25th anniversary in 2025. At this juncture, the State Government is pursuing the ambitious project of Sashakt Uttarakhand @ 25 to drive the state towards an inclusive socioeconomic growth trajectory. In 2022-23 the size of the State GDP was approximately Rs. 273.08 lakh crores which the state strives to double within the next five years while preserving the planet, ensuring social and gender equality, inclusive growth, creating a skilling ecosystem, and creating a large number of jobs. Moreover, the State Government has also developed a comprehensive Vision 2030 outlining the requisite strategies and interventions to accelerate Uttarakhand's progress towards UN-SDGs. Uttarakhand is in the process of developing its vision for 2047 that matches with the ambitious vision of the honorable Prime Minister: Vikasit Uttarakhand for Vikasit Bharat

To achieve the ambition of Sashakt and Viasit Uttarakhand and double its GDP, the state is in the process of strengthening and reimagining its institution. Chaired by the honorable Chief Minister (CM) Uttarakhand, the State Institution for Empowering and Transforming Uttarakhand (SETU) has been constituted through a government order on 21 July 2023. The SETU replaced the Planning Commission of Uttarakhand. SETU has been constituted for an improved planning system, effective and evidence-based decision-making, for promoting innovations, for strengthening the convergence, coordination, participation, and networking for the efficient, sustainable, and effective use of the state's resources and, to improve the interdepartmental coordination and concrete monitoring and evaluation of the state government programs, policies and schemes.

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3. The Centre for Evidence-based Planning (CEBP) focuses on data-driven policy planning, enhances monitoring and evaluation mechanisms, and supports data-centric decision-making.

The Centre for Public Policy and Good Governance is seeking to hire an Urban and Peri-Urban Intern. This position will drive the objectives of the Center and report to supervisor or project leader, who will provide guidance, support, and feedback on activities and deliverables.

Position Name: Urban/Peri-Urban Interns**Mandatory Educational Qualifications**

PG/Pursuing PG (Final Year) in a relevant subject like Urban Planning, Urban Development, Architecture or Equivalent.

Maximum Age Limit: 25 years (as on 01-04-2024)

Tenure: I year

Work Experience

- 0-1 year of experience at the state or national level in urban development planning and implementation.
- Understanding of urban policies, regulations, and planning frameworks to assess their effectiveness in managing urban growth and peri-urban expansion.

Language: Fluent in English and Hindi

Salary: The salary shall be Rs 10 thousand/month including all (fixed)

Scope of work

- Conduct research on urban and peri-urban development trends, policies, and challenge
- Review existing urban and peri-urban development policies at the local, regional, and national levels. Identify areas for improvement or gaps in policy implementation.
- Collect field data on infrastructure, housing, sanitation, and other relevant indicators in urban and peri-urban areas

Mode of Selection

The applications that fulfill the eligibility criterion will be placed before a screening committee comprised of the executive body of SETU. The shortlisted candidates will be interviewed and recommended to the Evaluation committee of SETU.

Submission of Application:

Prospective candidates meeting the eligibility criteria are invited to submit their applications through the designated online portal accessible via the SETU/CPGG website. **The application window will remain open till 15th June, 2024.** Please note that applications are to be exclusively submitted through the online platform only. Application received by other mode will not accepted.

Planning Department Government of
Uttarakhand